



**AGENDA**  
**STAYTON CITY COUNCIL**  
**Tuesday, February 17, 2026**  
Stayton Community Center  
400 W. Virginia Street  
Stayton, Oregon 97383

**HYBRID MEETING**

The Stayton City Council will be holding a hybrid meeting utilizing Zoom video conferencing software. The meeting will be in-person but can also be live streamed on the City of Stayton’s YouTube account. Please use the following option to view the meeting:

City Council Regular Session – <https://youtube.com/live/QO2LeKqkptc>

**Public Comment and Public Hearing Testimony:** Meetings allow for in-person, virtual, or written public comment. If a community member has a barrier which prevents them from participating via one of the methods below, they should contact City staff at [citygovernment@staytonoregon.gov](mailto:citygovernment@staytonoregon.gov) **no less than three hours prior to the meeting start time** to make arrangements to participate.

Comments and testimony are limited to three minutes. All parties interested in providing public comment or testifying as part of a public hearing shall participate using one of the following methods:

- **In-Person Comment:** Parties interested in providing in-person verbal public comment shall fill out a “Request for Recognition” form available at the meeting. Forms must be filled out and submitted to the Assistant City Manager or designee prior to the meeting start time.
- **Video or Audio Conference Call:** Parties interested in providing virtual public comment shall contact City staff at [citygovernment@staytonoregon.gov](mailto:citygovernment@staytonoregon.gov) **at least three hours prior to the meeting start time** with their request. Staff will collect their contact information and provide them with information on how to access the meeting to provide comments.
- **Written Comment:** Written comment submitted to [citygovernment@staytonoregon.gov](mailto:citygovernment@staytonoregon.gov) **at least three hours prior to the meeting start time** will be provided to the public body in advance of the meeting and added to the City Council’s webpage where agenda packets are posted.

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**1. CALL TO ORDER**

**2. FLAG SALUTE**

**3. ANNOUNCEMENTS**

- a. Additions to the agenda
- b. Declaration of Ex Parte Contacts, Conflict of Interest, Bias, etc.

**4. PUBLIC COMMENT**

**5. CONSENT AGENDA**

- a. February 2, 2026 City Council Work Session Minutes
- b. February 2, 2026 City Council Regular Session Minutes

**6. PRESENTATIONS**

- a. Officer Hagan Introduction – Gwen Johns

**7. PUBLIC HEARING****8. GENERAL BUSINESS**

- a. **Resolution No 26-004, Authorizing the Use of Alternative Project Delivery and Procurement Methods** **DECISION**
  - 1. Staff Report – Barry Buchanan
  - 2. Public Comment
  - 3. Council Discussion
  - 4. Council Decision
  
- b. **Selection of Street Project** **DISCUSSION**
  - 1. Staff Report – Barry Buchanan
  - 2. Public Comment
  - 3. Council Discussion
  
- c. **Resolution No 26-005, A Resolution Calling for a Measure Election to Submit to the Electors of the City of Stayton the Question of Amending the City Charter, to be Placed on the May 19, 2026 Election Ballot** **DECISION**
  - 1. Staff Report – Julia Hajduk
  - 2. Public Comment
  - 3. Council Discussion
  - 4. Council Decision
  
- d. **Resolution No 26-006, A Resolution Calling for a Measure Election to Submit to the Electors of the City of Stayton the Question of a Five-Year Local Option Tax, Levying a Tax Rate of \$0.985 per Thousand of Assessed Value, Beginning Fiscal Year 2026-2027, to Be Placed on the May 19, 2026 Election Ballot, for Partial Operational Support of the City’s Parks and Pool** **DECISION**
  - 1. Staff Report – Julia Hajduk
  - 2. Public Comment
  - 3. Council Discussion
  - 4. Council Decision

**9. COMMUNICATION FROM CITY STAFF****10. COMMUNICATION FROM MAYOR AND COUNCIL****11. ADJOURN**

*The meeting location is accessible to people with disabilities. A request for an interpreter for the hearing impaired or other accommodations for persons with disabilities should be made at least 48 hours prior to the meeting. If you require special accommodations, contact City Hall at (503) 769-3425.*

## CALENDAR OF EVENTS

FEBRUARY 2026					
Monday	February 16	<b>CITY OFFICES CLOSED IN OBSERVANCE OF PRESIDENTS DAY HOLIDAY</b>			
Tuesday	February 17	City Council	6:30 p.m.	<a href="https://youtube.com/live/QO2LeKqkptc">https://youtube.com/live/QO2LeKqkptc</a>	
Wednesday	February 18	Library Board	6:00 p.m.	Stayton Public Library	
Thursday	February 19	Public Arts Commission	6:00 p.m.	Public Works / Planning Offices	
Monday	February 23	Planning Commission	7:00 p.m.	Stayton Community Center	
MARCH 2026					
Monday	March 2	City Council	6:30 p.m.	<a href="https://youtube.com/live/B0uDIFJOldM">https://youtube.com/live/B0uDIFJOldM</a>	
Tuesday	March 3	Parks and Recreation Board	6:00 p.m.	Public Works / Planning Offices	
Monday	March 16	City Council	6:30 p.m.	<a href="https://youtube.com/live/8fJADcngnxE">https://youtube.com/live/8fJADcngnxE</a>	
Wednesday	March 18	Library Board	6:00 p.m.	Stayton Public Library	
Thursday	March 19	Public Arts Commission	6:00 p.m.	Public Works / Planning Offices	
Monday	March 30	Planning Commission	7:00 p.m.	Stayton Community Center	
APRIL 2026					
Monday	April 6	City Council	6:30 p.m.	<a href="https://youtube.com/live/BKYSkdhEcW8">https://youtube.com/live/BKYSkdhEcW8</a>	
Tuesday	April 7	Parks and Recreation Board	6:00 p.m.	Public Works / Planning Offices	
Wednesday	April 15	Library Board	6:00 p.m.	Stayton Public Library	
Thursday	April 16	Public Arts Commission	6:00 p.m.	Public Works / Planning Offices	
Monday	April 20	City Council	6:30 p.m.	<a href="https://youtube.com/live/p6Gr9vf3Pb8">https://youtube.com/live/p6Gr9vf3Pb8</a>	
Monday	April 27	Planning Commission	7:00 p.m.	Stayton Community Center	
MAY 2026					
Monday	May 4	City Council	6:30 p.m.	<a href="https://youtube.com/live/9TPhhAba8yg">https://youtube.com/live/9TPhhAba8yg</a>	
Tuesday	May 5	Parks and Recreation Board	6:00 p.m.	Public Works / Planning Offices	
Monday	May 18	City Council	6:30 p.m.	<a href="https://youtube.com/live/genx_PGSb-Q">https://youtube.com/live/genx_PGSb-Q</a>	
Wednesday	May 20	Library Board	6:00 p.m.	Stayton Public Library	
Thursday	May 21	Public Arts Commission	6:00 p.m.	Public Works / Planning Offices	
Monday	May 25	<b>CITY OFFICES CLOSED IN OBSERVANCE OF MEMORIAL DAY HOLIDAY</b>			
Tuesday	May 26	Planning Commission	7:00 p.m.	Stayton Community Center	
JUNE 2025					
Monday	June 1	City Council	6:30 p.m.	<a href="https://youtube.com/live/jxT3pf_oJLk">https://youtube.com/live/jxT3pf_oJLk</a>	
Tuesday	June 2	Parks and Recreation Board	6:00 p.m.	Public Works / Planning Offices	
Monday	June 15	City Council	6:30 p.m.	<a href="https://youtube.com/live/xjBMQ5r1cGE">https://youtube.com/live/xjBMQ5r1cGE</a>	
Wednesday	June 17	Library Board	6:00 p.m.	Stayton Public Library	
Thursday	June 18	Public Arts Commission	6:00 p.m.	Public Works / Planning Offices	
Monday	June 29	Planning Commission	7:00 p.m.	Stayton Community Center	

**Stayton City Council  
Work Session  
February 2, 2026**

**LOCATION:** STAYTON PUBLIC LIBRARY, 515 N. FIRST AVENUE, STAYTON

**Time Start:** 5:31 P.M.

**Time End:** 6:28 P.M.

**MEETING ATTENDANCE LOG**

	<b>STAYTON STAFF</b>
Mayor Brian Quigley	Julia Hajduk, City Manager
Councilor Ken Carey	Alissa Angelo, Assistant City Manager (excused)
Councilor Jordan Ohrt	James Brand, Finance Director
Councilor David Patty	Gwen Johns, Police Chief (excused)
Councilor Steve Sims	Janna Moser, Library Director
Leonard Hays	Jennifer Siciliano, Community & Economic Development
	Barry Buchanan, Public Works Director
	Melanie Raba, Administrative Special Projects

<b>AGENDA</b>	<b>ACTIONS</b>
<b>Ballot Measure Discussion</b>	Ms. Hajduk presented information regarding upcoming ballot measures.

APPROVED BY THE STAYTON CITY COUNCIL THIS 17<sup>th</sup> DAY OF FEBRUARY 2026, BY A \_\_\_\_ VOTE OF THE STAYTON CITY COUNCIL.

Date: \_\_\_\_\_

By: \_\_\_\_\_

Brian Quigley, Mayor

Date: \_\_\_\_\_

Attest: \_\_\_\_\_

Julia Hajduk, City Manager

**City of Stayton  
City Council Minutes  
February 2, 2026**

<b>LOCATION:</b> STAYTON COMMUNITY CENTER, 400 W. VIRGINIA, STAYTON
<b>Time Start:</b> 6:30 P.M. <span style="float: right;"><b>Time End:</b> 8:30 P.M.</span>

**COUNCIL MEETING ATTENDANCE LOG**

COUNCIL	STAYTON STAFF
Mayor Brian Quigley	Julia Hajduk, City Manager
Councilor Ken Carey	Alissa Angelo, Assistant City Manager (excused)
Councilor Leonard Hays	Gwen Johns, Police Chief
Councilor Jordan Ohrt	Janna Moser, Library Director
Councilor David Patty	James Brand, Finance Director
Councilor Stephen Sims	Jennifer Siciliano, Community & Economic Development Director
	Barry Buchanan, Public Works Director
	Melanie Raba, Administrative Special Projects

AGENDA	ACTIONS
<b>REGULAR MEETING</b>	
<b>Announcements</b>	
a. Additions to the agenda	None.
b. Declaration of Ex Parte Contacts, Conflict of Interest, Bias, etc.	None.
<b>Public Comment</b>	None.
<b>Consent Agenda</b>	
a. January 5, 2026 City Council Work Session Minutes	Motion from Councilor Patty, seconded by Councilor Carey, to approve the Consent Agenda, as presented.  <b>Sims, Patty, Carey, Hays, Ohrt: Yes Motion passed 5:0.</b>
b. January 5, 2026 City Council Regular Session Minutes	
c. Resolution No 26-002, Buchanan Contract Amendment Authorization	
<b>Presentations</b>	
a. Kindness 911	Jason Hattrick of Kindness 911, presented Chief Johns with the 2025 Kindness Cop of the Year Award.
b. Sergeant Tillman Introduction	Chief Johns introduced Sergeant Tillman. Sergeant Tillman provided brief remarks.
<b>Public Hearing</b>	None.
<b>General Business</b>	
<b>Resolution No 26-003, Council Authorization for One Year Contract Renewal with the Santiam Water Control District for Water Delivery</b>	
a. Staff Report	Ms. Hajduk reviewed the staff report.

<ul style="list-style-type: none"> <li>b. Public Comment</li> <li>c. Council Discussion</li> <li>d. Council Decision</li> </ul>	<p>None.</p> <p>Brief discussion regarding contract limits on changes, addressing pre-existing conditions, and the Detroit Dam Deet Drawdown implications.</p> <p>Motion from Councilor Sims, seconded by Councilor Patty, to approve Resolution No 26-003, as presented.</p> <p><b>Sims, Patty, Carey, Hays, Ohrt: Yes</b> <b>Motion passed 5:0.</b></p>
<p><b>Ordinance No 26-001, Amending SMC Chapter 8.04 to Update Vegetation Clearance, Noise Regulations, and Repeat Nuisance Enforcement</b></p> <ul style="list-style-type: none"> <li>a. Staff Report</li> <li>b. Public Comment</li> <li>c. Council Discussion</li> <li>d. Council Decision</li> </ul>	<p>Ms. Siciliano reviewed the staff report.</p> <p>None.</p> <p>Council discussion regarding noise ordinance decibel level, generator volume, and enforcement.</p> <p>Motion from Councilor Patty, seconded by Councilor Carey, to approve Ordinance No 26-001, as presented.</p> <p><b>Sims, Patty, Carey, Hays, Ohrt: Yes</b> <b>Motion passed 5:0.</b></p>
<p><b>2<sup>nd</sup> Quarter Financial Update</b></p> <ul style="list-style-type: none"> <li>a. Staff Report</li> <li>b. Public Comment</li> <li>c. Council Discussion</li> </ul>	<p>Mr. Brand reviewed the staff report.</p> <p>None.</p> <p>Council discussion regarding reappropriating funds intended for grant matches, new auditors, and costs related to applying for new budget award.</p>
<p><b>Public Works Project Update</b></p> <ul style="list-style-type: none"> <li>a. Staff Report</li> <li>b. Public Comment</li> <li>c. Council Discussion</li> </ul>	<p>Mr. Buchanan reviewed the staff report.</p> <p>None.</p> <p>Council and staff discussed Shaff Road roundabout funding, grant funding, outlet main replacement, ASR construction funding, and the initiation of the Fern Ridge and 3rd Avenue project; reviewed street tree viability in the Willamette Valley; the use of planter boxes for street trees addressed street repairs, four-way stops, stop sign study criteria, the Public Works online reporting and tracking system.</p>

	<p>Public Comment:</p> <p><b><u>Jim Wagner, Stayton Resident</u></b> commented in support of the user of planter boxes for street trees.</p> <p>Continued discussion regarding the selection of the location for the next street repair project, and sidewalk repairs.</p>
<p><b>Communications from City Staff</b></p>	<p>Ms. Moser provided information regarding the Library Foundations fundraiser and spoke regarding paint improvements at the Library.</p> <p>Ms. Hajduk spoke regarding the submission of the Capital Projects Initiation Form for the intertie with Sublimity to Ed Diehl and reported that we are receiving water from North Santiam River again.</p>
<p><b>Communications from Mayor and Council</b></p>	<p>Councilor Sims provided an update on the Planning Commission.</p> <p>Councilor Patty shared that he provided the school board with an update on the waterline project and encouraged their participation in the upcoming levy discussion. He noted a question from the school board regarding the park-and-ride.</p> <p>Mayor Quigley acknowledged S.I.T and the City for working together to operate a warming center during exceptionally cold nights. He recognized the Council's efforts in making difficult decisions regarding the City's failing infrastructure.</p>

APPROVED BY THE STAYTON CITY COUNCIL THIS 17<sup>th</sup> DAY OF FEBRUARY 2026, BY A \_\_\_ VOTE OF THE STAYTON CITY COUNCIL.

Date: \_\_\_\_\_

By: \_\_\_\_\_

Brian Quigley, Mayor

Date: \_\_\_\_\_

Attest: \_\_\_\_\_

Julia Hajduk, City Manager



**CITY OF STAYTON**  
**M E M O R A N D U M**

**TO:** Mayor Quigley and the Stayton City Council  
**FROM:** Barry Buchanan, (OR) P.E.  
**DATE:** February 17<sup>th</sup>, 2026  
**SUBJECT:** ALTERNATE PROJECT PROCUREMENT METHODOLOGY

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**ISSUE**

Shall Council authorize staff to consider alternative procurement methods on a project-by-project basis, rather than returning for separate Council approval each time an alternative method is warranted?

**ENCLOSURE(S)**

None

**STAFF RECOMMENDATION**

Authorize staff, consistent with the requirements of Stayton Municipal Code (SMC) 3.04.080(D), to utilize alternative procurement and project delivery methods, including but not limited to Design-Build, Progressive Design-Build, and other qualifications-based or best-value delivery methods, where such approaches are determined to be in the best interest of the City, in lieu of traditional Design-Bid-Build.

**BACKGROUND INFORMATION**

The city has historically delivered capital improvement projects using the traditional Design-Bid-Build (DBB) method. While DBB remains appropriate for certain projects, it can be less effective for projects that involve:

- Complex technical systems
- Regulatory uncertainty or evolving requirements
- Tight delivery schedules
- High construction market volatility
- Opportunities for early contractor involvement to manage risk, constructability, and cost

Alternative project delivery methods are widely used by public agencies to address these conditions and are expressly allowed under Oregon public contracting statutes and administrative rules, as well as under Stayton Municipal Code Chapter 3.04.

Specifically, SMC 3.04.080(D) authorizes the use of alternative contracting methods **upon City Council approval**, provided that the City determines such methods are unlikely to encourage favoritism, diminish competition, or substantially increase costs, and that they are in the City's best interest.

Under SMC 3.04.080(D), the City may approve alternative contracting methods when the following conditions are satisfied:

- The alternative method is determined to be in the best interest of the city
- This method will not encourage favoritism or bias
- The method will not substantially diminish competition
- The method will not substantially increase the cost of the contract
- The city documents its findings and rationale supporting the use of the alternative method

This request seeks Council authorization to allow staff to evaluate and apply these findings on a project-by-project basis, rather than returning for separate approval solely to deviate from Design-Bid-Build each time an alternative method is warranted.

#### *Proposed Alternative Delivery Methods*

Staff are requesting authorization to consider the following methods, as appropriate to individual projects and consistent with SMC 3.04.080(D):

- Design-Build (DB): A single contract for both design and construction, allowing for integrated team delivery, shared responsibility, and improved coordination.
- Progressive Design-Build (PDB): A qualifications-based selection of a Design-Build team, followed by collaborative design development, open-book cost estimating, and negotiated pricing with defined off-ramps should agreement not be reached.
- Other Qualifications-Based or Best-Value Methods: Including two-step RFQ/RFP processes where qualifications, experience, and project approach are evaluated prior to price.

Selection of the delivery method would be based on project-specific factors such as complexity, risk profile, schedule constraints, funding requirements, and market conditions.

#### *Benefits to the City*

Use of alternative delivery methods may provide the following benefits:

- Improved cost and schedule certainty through early contractor involvement
- Enhanced risk identification and constructability review during design
- Greater flexibility to respond to regulatory, site-specific, or funding uncertainties
- Reduced change orders, claims, and adversarial relationships
- Improved alignment between design intent, construction means, and long-term operations

These methods are increasingly standard practice for public infrastructure projects of similar scale and complexity.

### *Governance and Oversight*

If authorized, staff will:

- Continue to comply with SMC Chapter 3.04, Oregon public contracting laws, and applicable administrative rules
- Prepare and retain written findings documenting compliance with SMC 3.04.080(D) for each project utilizing an alternative delivery method
- Use transparent, competitive procurement processes (RFQ/RFP)
- Return to City Council for additional approvals as required by code, contract thresholds, or funding agreements

This authorization provides flexibility, not a mandate, to use alternative delivery methods where they demonstrably serve the City's best interests.

### **FISCAL IMPACT**

There is no direct fiscal impact associated with this authorization. Any future project utilizing an alternative delivery method would be subject to separate budget authorization, contract approval, and Council oversight as required.

### **OPTIONS**

- Restrict project procurement methodology to Design-Bid-Built, no change to current practice.
- Enable alternative procurement methodologies to be used in the purchase of capital and maintenance projects within Public Works, enables flexibility in purchase methodology and provides the ability to implement appropriate projects contracting quicker and more efficiently.

### **MOTION**

Motion to approve Resolution No. 26-004, as presented.



**RESOLUTION NO. 26-004**  
**AUTHORIZING THE USE OF ALTERNATIVE PROJECT DELIVERY AND**  
**PROCUREMENT METHODS**

**WHEREAS:** the City of Stayton is a public contracting agency subject to ORS Chapters 279A, 279B, and 279C, and Stayton Municipal Code Chapter 3.04; and

**WHEREAS:** ORS 279C.335 authorizes public contracting agencies to use alternative contracting methods, including Design-Build and Progressive Design-Build, upon approval by the governing body; and

**WHEREAS:** OAR 137-049-0600 through 137-049-0690 establish the procedural requirements, evaluation criteria, and findings necessary for the use of alternative contracting methods; and

**WHEREAS:** SMC 3.04.080(D) requires City Council approval and written findings that the alternative contracting method:

1. It is in the best interest of the City,
2. Does not encourage favoritism or bias,
3. Does not substantially diminish competition; and
4. Does not substantially increase the cost of the contract; and

**WHEREAS:** certain public improvement projects may benefit from alternative delivery methods due to complexity, regulatory uncertainty, schedule constraints, or construction market conditions; and

**WHEREAS:** staff need flexibility to analyze and proceed with the best procurement method based on their knowledge and expertise in a timely manner; and

**WHEREAS:** strict adherence to SMC 3.04.080(D) on a project-by-project basis will create unnecessary delays in project development.

**NOW, THEREFORE, BE-IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STAYTON:**

1. Authorization Granted.  
The City Council hereby authorizes City staff to utilize alternative project delivery and procurement methods, including but not limited to Design-Build, Progressive Design-Build, and other qualifications-based or best-value methods, in lieu of traditional Design-Bid-Build, where such methods are determined to be in the best interest of the City.
2. Findings Required.  
Prior to using an alternative contracting method, staff shall prepare written findings in compliance with SMC 3.04.080(D) and OAR 137-049-0600, documenting the basis for selection of the alternative method. Reviewed and approved by the City Manager or delegate.

3. Competitive Procurement.

All alternative contracting methods shall be implemented using competitive procurement processes consistent with ORS 279C.335 and OAR Chapter 137, Division 049.

This Resolution shall become effective upon its adoption by the Stayton City Council.

**ADOPTED BY THE STAYTON CITY COUNCIL THIS 17 DAY OF February 2026.**

CITY OF STAYTON

Signed: \_\_\_\_\_, 2026

BY: \_\_\_\_\_  
Brian Quigley, Mayor

Signed: \_\_\_\_\_, 2026

ATTEST: \_\_\_\_\_  
Julia Hajduk, City Manager



**CITY OF STAYTON**  
**M E M O R A N D U M**

**TO:** Mayor Brian Quigley and the Stayton City Council  
**FROM:** Julia Hajduk, City Manager  
**DATE:** February 17, 2026  
**SUBJECT:** Resolution No. 26-005 – Calling a Measure Election to Amend the City Charter

**ISSUE**

The issue before the Council is whether to call for a measure election on May 19, 2026, to refer proposed Charter amendments to the voters of the City of Stayton.

**ENCLOSURE(S)**

- Draft Resolution 26-005 calling for a measure election to submit to the electors of the city of Stayton the question of amending the city charter, to be placed on the May 19, 2026 election ballot
  - Exhibit A – Charter amendments
  - Exhibit B – Track changes version of Charter amendments

**BACKGROUND INFORMATION**

The City of Stayton Charter was last amended in 2018. Over the past several years, Council and staff have identified provisions that would benefit from clarification, modernization, or structural adjustment to better align with current governance practices and operational needs. The Council held a series of discussions on the Charter during public sessions to discuss potential amendments. All these discussions were identified in advance to help ensure public awareness and provide the opportunity for public input. At their January 5, 2026 meeting, City Attorney Ross Williamson provided a final review of potential amendments and Council directed staff to prepare a resolution to place the issue on the May 2026 ballot.

The attached Resolution No. 26-005 calls for a measure election to place the proposed amendments before voters at the May 19, 2026 election. It also includes the proposed ballot title (Caption, Question, and Summary). Exhibit A includes the proposed Charter amendments in full. Exhibit B provides a red-lined comparison showing the proposed changes relative to the current Charter. A draft explanatory statement, to be prepared by the City Manager and City Attorney, will provide additional information in the voters' pamphlet and is still limited to 500 words and must be clear and objective.

The proposed amendments are intended to clarify governance roles, modernize procedures,

and address operational gaps. Major elements include:

- **Annexation Procedures** - Clarifies that annexation proposals covering more than three acres will be submitted to a popular vote unless state law provides otherwise.
- **Mayor's Role and Authority** - Makes the Mayor a voting member of the Council. Removes the Mayor's authority to require reconsideration of ordinance adoptions.
- **Council Composition** - Creates a sixth Councilor position, resulting in seven total Council members (including the Mayor).
- **Council Vacancies** - Modernizes the process for filling vacancies to align with current best practices and statutory frameworks.
- **City Manager Duties** - Adds and clarifies job duties to better reflect the operational role of the City Manager.
- **Municipal Court Authority** - Clarifies the authority of the Municipal Judge to issue non-criminal administrative warrants.
- **Technical and Conforming Updates** - Updates and harmonizes related Charter provisions to reflect the above changes.

If approved by voters, the amendments would take effect July 1, 2026.

#### **FISCAL IMPACT**

There will be costs associated with placing a measure on the ballot and publishing required notices. Those costs are included within the City's Elections budget allocation.

If voters approve the Charter amendments, there will be costs associated with adding one additional Councilor (general budgetary increase for increased trainings, memberships, staff support, etc.) and administrative adjustments related to updated governance procedures. These costs are expected to be modest and manageable within existing General Fund structures, subject to future Council budget decisions.

#### **MOTION**

1. Motion to adopt Resolution No. 26-005 as presented.
2. Motion to approve Resolution No. 26-005, with the following modifications

**RESOLUTION NO. 26-005****A RESOLUTION CALLING FOR A MEASURE ELECTION TO SUBMIT TO THE ELECTORS OF THE CITY OF STAYTON THE QUESTION OF AMENDING THE CITY CHARTER, TO BE PLACED ON THE MAY 19, 2026 ELECTION BALLOT**

**WHEREAS**, the City of Stayton City Council concluded that certain revisions should be made to the City Charter of Stayton, which was last amended in 2018;

**WHEREAS**, with the amendments, the City Council wishes to clarify the City's annexation procedures, update the authority of the Mayor, expand the City Council to include the Mayor and one new Councilor, clarify the role of the City Manager, and incorporate other minor updates; and

**WHEREAS**, because amendments to the Charter must be approved by the City electorate, the City Council desires to submit a ballot measure for amendments to the Charter to the registered voters of the City of Stayton for the May 19, 2026, election.

**NOW THEREFORE, THE STAYTON CITY COUNCIL RESOLVES AS FOLLOWS:**

1. A measure election is hereby called for the purpose of submitting to the electors of the City of Stayton the question of adopting amendments to specific sections of the City Charter of Stayton as shown in the attached Exhibit A. A version of the amended sections of the City Charter of Stayton showing the proposed changes in comparison to the current City Charter of Stayton is attached as Exhibit B.
2. The measure election shall be held in the City on the 19<sup>th</sup> day of May, 2026. Under the direction of the County Clerk of Marion County, and the Oregon Secretary of State, the election shall be conducted by mail pursuant to applicable state law. The elections officer for Marion County is hereby directed to proceed with the election by placing the measure on the ballot and taking such other actions to carry out the intent of this resolution.
3. Ballots from the election shall be counted and tabulated and the results certified as provided by law, and if a majority of the legal voters of the City voting in the election approve the measure, the amendments set out in Exhibit A to the City Charter of Stayton shall become effective July 1, 2026.
4. The City authorizes its City Manager ("Authorized Representative"), or a designee of the Authorized Representative, to act on behalf of the City and to take such further action as is necessary to carry out the intent and purposes herein in compliance with applicable law.
5. The following is approved as the ballot title:

**Caption:** Measure proposing amendments to the City Charter of Stayton

**Question:** Shall proposed amendments to the City Charter of Stayton be adopted?

**Summary:** The City Council proposes these amendments to the City Charter. Amending the Charter requires an affirmative vote of City voters. If approved, the amendments take effect July 1, 2026.

Approving this measure would adopt amendments to the City's Charter, as follows:

- Clarifying that annexation proposals covering more than three acres will be put to a popular vote unless state law provides otherwise.

- Making the Mayor a voting member of the Council.
- Removing the Mayor’s authority to require the Council reconsider ordinance adoptions.
- Creating a sixth Councilor position to provide for seven total Council members.
- Modernizing the process to fill vacancies on the Council.
- Adding job duties for the City Manager.
- Clarifying authority of municipal judge to issue non-criminal administrative warrants.
- Updating various provisions to harmonize the above changes.

A complete copy of the proposed Charter amendments is available at Stayton City Hall and at [www.staytonoregon.gov](http://www.staytonoregon.gov). A “yes” vote adopts the proposed amendments. A “no” vote keeps the current Charter unchanged.

6. The City Elections Officer is directed to publish in the next available edition of The Statesman Journal, or in another newspaper of general circulation within the City, a notice of receipt of the ballot as required by state law.
7. The City Elections Officer is directed to deliver the appropriate notice and the ballot title to the Marion County Elections Office after the ballot title appeal timeline has run.
8. The Authorized Representative shall file, prior to applicable filing deadlines, an impartial explanatory statement for the County voter’s pamphlet. The explanatory statement shall comply with applicable state and county requirements.

This Resolution shall take effect immediately upon its adoption by the Stayton City Council.

**ADOPTED BY THE STAYTON CITY COUNCIL THIS \_\_ DAY OF \_\_\_\_\_, 2026.**

Signed: \_\_\_\_\_, 2026

BY: \_\_\_\_\_  
Brian Quigley, Mayor

Signed: \_\_\_\_\_, 2026

ATTEST: \_\_\_\_\_  
Julia Hajduk, City Manager

**Exhibit A**  
City Charter Update  
Proposed Charter Text for 2026

**Section 4. Annexations.**

Unless mandated by State law, annexations of more than three acres, delayed or otherwise, to the city may only be approved by a prior majority vote among the electorate.

**Section 9. Mayor.**

The mayor presides over and facilitates council meetings, preserves order, enforces council rules and determines the order of business under council rules. The mayor is a voting member of the council and has no veto authority. The mayor appoints members of commissions and committees established by ordinance or resolution with the approval of a majority vote of the council. The mayor must sign all records of council decisions and as authorized by rule, unless otherwise provided in this Charter. The mayor serves as the political head of the city government but shall have no administrative duties.

**Section 17. Ordinance Enactment.**

- (a) Except as authorized by subsection (b), enactment of an ordinance requires approval by a majority of the council at two meetings.
- (b) The council may enact an ordinance at a single meeting by the unanimous approval of the council members in attendance, provided the proposed ordinance is available to the public at least seven days before the meeting.
- (c) Any substantive amendment to a proposed ordinance must be read aloud or made available to the public before the council enacts the ordinance at that meeting.
- (d) After the adoption of an ordinance, the vote of each council member must be entered into the council minutes.
- (e) When an ordinance is passed, the city recorder shall endorse it with the date of its passage, and the city recorder's name and title of office; and within three days thereafter the mayor shall sign and date it.

**Section 33. Filling Vacancies.**

A mayor or councilor vacancy shall be filled by appointment by a majority of the remaining council members. Notwithstanding the quorum requirement set forth in Section 13, if at any time council membership is reduced to less than 4, the remaining council members may, by majority action, appoint additional members to raise the membership to 4. As little as a single council member may constitute a quorum for purposes of filling a vacant council seat, if all other council seats are vacant. The term of office for the appointee runs from appointment until expiration of the term of office of the last person

elected to that office. If a disability prevents a council member from attending council meetings or a member is absent from the city, a majority of the council may appoint a council member pro tem.

#### **Section 34. City Manager.**

(a) The office of city manager is established as the administrative head of the city government. The city manager is responsible to the council for the proper administration of city business. The city manager will assist the council in the development of city policies, and carry out policies set by ordinances and resolutions.

(b) A majority of the council must appoint and may remove the manager. The appointment must be made without regard to political considerations and solely on the basis of education and experience in competencies and practices of local government management.

(c) The manager must:

- 1) Attend all council meetings unless excused by the mayor or council;
- 2) Make reports and recommendations to the council about the needs of the city;
- 3) Administer and enforce all city ordinances, resolutions, franchises, leases, contracts, permits and other city decisions;
- 4) Appoint, supervise, and remove city employees;
- 5) Organize city departments and administrative structure;
- 6) Prepare and administer the annual city budget;
- 7) Administer city utilities and property;
- 8) Encourage and support regional and intergovernmental cooperation;
- 9) Promote cooperation among the council, staff, and citizens in developing city policies and building a sense of community;
- 10) Perform other duties as directed by the council; and
- 11) Delegate duties but remain responsible for actions of all subordinates.

(d) The mayor and councilors may not directly or indirectly attempt to coerce the manager or a candidate for the office of manager in the appointment or removal of any city employee, or in administrative decisions regarding city property or contracts. To coerce means the act of using threats, intimidation, or undue pressure to influence the manager's decisions or actions. Violation of this prohibition is grounds for removal from office by a majority of the council after a public hearing. In public meetings, council members may discuss or suggest anything with the manager relating to city business.

(e) When the manager is temporarily disabled from acting as manager or when the office of the manager becomes vacant, the council must appoint a manager pro tem. The manager pro tem has the authority and duties of manager, except that a pro tem manager may appoint or remove employees only with council approval.

#### **Section 36. Municipal Court and Judge.**

(a) The mayor may appoint and remove a municipal judge with the consent of the council. A municipal judge will hold court in the city at such place as the council directs. The court will be known as the Municipal Court.

(b) All proceedings of this court will conform to state laws governing justices of the peace and justice courts.

(c) All areas within the city and areas outside the city as permitted by state law are within the territorial jurisdiction of the court.

(d) The municipal court has jurisdiction over every offense created by city ordinance. The court may enforce forfeitures and other penalties created by ordinances. The court also has jurisdiction under state law unless limited by city ordinance.

(e) The municipal judge may:

- (1) Render judgments and impose sanctions on persons and property;
- (2) Order the arrest of anyone accused of an offense against the city;
- (3) Commit to jail or admit to bail anyone accused of a city offense;
- (4) Issue and compel obedience to subpoenas;
- (5) Compel witnesses to appear and testify and jurors to serve for trials before the court;
- (6) Penalize contempt of court;
- (7) Issue processes necessary to enforce judgments and orders of the court;
- (8) Issue search warrants and administrative warrants; and
- (9) Perform other judicial and quasi-judicial functions assigned by ordinance.

(f) The mayor may appoint and may remove municipal judges pro tem with the consent of the council.

(g) The council may transfer some or all of the functions of the municipal court to a state court.

### **Section 8. Council.**

The council consists of a mayor and six councilors nominated and elected from the city at large.

### **Section 10. Council President.**

At its first meeting each year, the council must elect a president from its membership. The president presides in the absence of the mayor and acts as mayor when the mayor is unable to perform duties, including signing records of council decisions and as authorized by rule.

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Four or more council members are a quorum to conduct business, but two members may meet and compel attendance of absent members as prescribed by council rules.

**Section 18. Effective Date of Ordinances.**

Ordinances normally take effect on the 30th day after enactment or on a later day provided in the ordinance. An ordinance may take effect as soon as enacted or another date less than 30 days after enactment if it contains an emergency clause

**Section 20. Resolution Adoption.**

- (a) Adoption of a resolution or any other council administrative decision requires approval by the council at one meeting.
- (b) Any substantive amendment to a resolution must be read aloud or made available in writing to the public before the council adopts the resolution at that meeting.
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The term of a councilor when this charter is adopted is the term for which the councilor was elected. At each general election after the adoption, three councilors will be elected for four-year terms. In July 2026, council members shall use Section 33 to fill the new sixth councilor position created by this charter adoption for a term that expires at the first council meeting of 2029.

**Exhibit B**  
City Charter Update  
Track Changes Analysis

**Section 4. Annexations.**

~~Annexations over~~Unless mandated by State law, annexations of more than three acres ~~not required by state law must, delayed or otherwise, to the city may only be approved by city voters before the annexations take effect~~a prior majority vote among the electorate.

**Section 9. Mayor.**

The mayor presides over and facilitates council meetings, preserves order, enforces council rules and determines the order of business under council rules. The mayor is ~~not a~~ voting member of the council and has no ~~vote unless there is a tie vote. The mayor has veto authority to require the council to reconsider ordinances.~~ The mayor appoints members of commissions and committees established by ordinance or resolution with the approval of a majority vote of the council. The mayor must sign all records of council decisions and as authorized by rule, unless otherwise provided in this Charter. The mayor serves as the political head of the city government but shall have no administrative duties.

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~~(f) If the mayor requires reconsideration of an ordinance, the mayor must return it to the city recorder with written reasons for reconsideration within seven days of receipt of the ordinance. If the mayor does not so return it, such ordinance shall become law as enacted.~~

~~(g) Upon the first regular meeting of the council after the demand for reconsideration by the mayor, the council must consider the reasons provided by the mayor and vote on the ordinance. If at least three councilors vote to enact the ordinance, it shall become law. If no vote is taken at such meeting on the passage of the ordinance, it shall be deemed to have failed to become law.~~

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~~A vacancy in the office of mayor will be filled by a majority of the council. A councilor vacancy will be filled by appointment by the mayor with the consent of the council. A mayor or councilor vacancy shall be filled by appointment by a majority of the remaining council members. Notwithstanding the quorum requirement set forth in Section 13, if at any time council membership is reduced to less than 4, the remaining council members may, by majority action, appoint additional members to raise the membership to 4. As little as a single council member may constitute a quorum for purposes of filling a vacant council seat, if all other council seats are vacant. The term of office for the appointee runs from appointment until expiration of the term of office of the last person elected to that office. If a disability prevents a council member from attending council meetings or a member is absent from the city, ~~the mayor with the consent~~ a majority of the council may appoint a ~~councilor~~ council member pro tem.~~

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- ~~4) Appoint, supervise, and remove city employees;~~
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The term of a councilor when this charter is adopted is the term for which the councilor was elected. At ~~the first~~each general election after the adoption, three councilors will be elected for four-year terms. ~~At the following general election, two councilors will be elected~~In July 2026, council members shall use Section 33 to fill the new sixth councilor position created by this charter adoption for four-year terms. ~~This cycle~~a term that expires at the first council meeting of ~~electing councilors will continue at following general elections~~2029.



**CITY OF STAYTON**  
**M E M O R A N D U M**

**TO: Mayor Brian Quigley and the Stayton City Council**  
**FROM: Julia Hajduk, City Manager**  
**DATE: February 17, 2026**  
**SUBJECT: Five-Year Local Option Tax Levy for Recreation (Parks and Pool)**

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**ISSUE**

The issue before Council is whether to adopting a resolution to place a \$0.985 per thousand of assessed value local option levy to the electors of the City of Stayton, for partial support of the City's Recreation (Parks and Pool).

**ENCLOSURES**

- Resolution No. 26-006
- Voters Pamphlet Explanatory Statement
- Survey results summary memo

**BACKGROUND INFORMATION**

The City has determined there will continue to be insufficient revenues to maintain service and operations for the Stayton Family Memorial Pool and local parks and trails. Stayton has relied on local option tax levies for this purpose continuously since 1999. The current Recreation (parks and pool) levy was approved by voters in May 2021 at a rate of \$0.50 per \$1,000 of assessed value and will expire June 30, 2025.

After evaluating the existing and projected costs necessary to maintain the current level of service, including ongoing operations, repairs, maintenance, and the replacement of aging equipment and facilities, the City placed a proposed levy renewal and increase to \$1.10 on the November 2025 ballot. The measure was not approved by voters.

In late 2025, staff convened a group of community stakeholders with interest in the parks and pool to review and provide input to Council on whether to make changes to the levy amount before placing another proposal on the ballot. Stakeholder meetings were held on December 17, 2025 and January 22, 2026. Additionally, a stakeholder survey was conducted to also assist in providing input to Council.

City Council held a work session on February 2 to discuss the findings from the stakeholder meetings and discuss the proposed Recreation (Parks and Pool) local option tax levy amount. Staff identified a scenario that would allow levy of \$.965, however this would have eliminated a planned permanent that would be shared with the street fund and water fund. Council recognized the need for this

position for all three funds and departments and asked staff to consider funding options to retain that position.

A levy of \$.985 will allow the City to retain the position, but it will be funded at a higher level out of streets and water. We believe this will meet all department needs. The levy amount also assumes renegotiated contracts with swim teams, a review and audit of insurance programs and continuation of planned swim fee increases. It does not include funds to enter into contract with Santiam Water Control District to re-open Wilderness Park.

Based on the input and direction to staff at the work session on February 2<sup>nd</sup>, a Recreation (Parks and Pool) local option tax levy at a rate of \$.985 per \$1,000 of assessed value is proposed. This increase to the Recreation local option tax levy will:

- **Parks:** Allow the City to meet operational needs and expand open spaces available to residents by developing new park facilities.
- **Pool:** Allow the Pool to remain operational at its current levels of service along with continuing to make necessary repairs.

#### FISCAL IMPACT

The levy currently in place provides funding through June 30, 2026. If a new levy does not pass before that date, the drop in funding will have a significant impact on the operations of the City's quality of life amenities. Without the proposed levy, the City would face reductions in park services and maintenance, limited access to parks, and the pool would most likely close.

The table below shows the anticipated income from the proposed levy.

	2026-27	2027-28	2028-29	2029-30	2030-31	Anticipated Revenue
Parks (\$0.52)	\$420,027	\$443,716	\$471,942	\$495,263	\$530,274	\$2,361,222
Pool (\$0.465)	\$375,601	\$396,784	\$422,025	\$442,878	\$474,188	\$2,111,476
<b>Total</b>	<b>\$795,628</b>	<b>\$840,500</b>	<b>\$893,967</b>	<b>\$938,141</b>	<b>\$1,004,462</b>	<b>\$4,472,698</b>

It is important to note that at \$.985, neither the Parks nor the Pool funds are projected to meet the ending fund balance requirements from the City's Finance Policy throughout the duration of the proposed Levy. In addition, there will continue to be a subsidy from the General Fund for both the parks and the pool.

#### STAFF RECOMMENDATION

Staff recommends the Recreation local option tax levy be referred to the voters at the May 19<sup>th</sup>, 2026 election.

#### MOTION(S)

1. Motion to adopt Resolution No. 26-006 as presented.
2. Motion to approve Resolution No. 26-006, with the following modifications...



**RESOLUTION NO. 26-006**

**A RESOLUTION CALLING FOR A MEASURE ELECTION TO SUBMIT TO THE ELECTORS OF THE CITY OF STAYTON THE QUESTION OF A FIVE-YEAR LOCAL OPTION TAX, LEVYING A TAX RATE OF \$0.985 PER THOUSAND OF ASSESSED VALUE, BEGINNING FISCAL YEAR 2026-2027, TO BE PLACED ON THE MAY 19, 2026 ELECTION BALLOT, FOR PARTIAL OPERATIONAL SUPPORT OF THE CITY'S PARKS AND POOL**

**WHEREAS**, the City of Stayton concluded there will continue to be insufficient revenue to ensure adequate funding of mandated City functions and still appropriately allow for other programs directed toward providing or enhancing desirable levels of recreational services to Stayton residents;

**WHEREAS**, the Stayton City Council determined that additional revenue, not presently available within the permanent tax rate created by the Oregon Constitution, is necessary over the five fiscal years starting July 2026, to partially fund the City's parks and pool operations;

**WHEREAS**, the Oregon Constitution and state statutes authorize the City Council to seek voter approval of local option taxes;

**WHEREAS**, local option tax measures, for similar purposes, were approved by Stayton voters in 1998, 2002, 2004, 2008, 2012, 2016, and 2021; and

**WHEREAS**, the City Council desires to submit a ballot measure to the registered voters of the City of Stayton for the May 19, 2026 election, a five-year local option tax for partial support of the City's parks and pool.

**NOW THEREFORE, THE STAYTON CITY COUNCIL RESOLVES AS FOLLOWS:**

1. A measure election is hereby called for the purpose of submitting to the electors of the City of Stayton the question of a five-year local option tax at the fixed rate of \$0.985 per thousand of assessed value, beginning in fiscal year 2026-2027.
2. The measure election shall be held in the City on the 19<sup>th</sup> day of May 2026. Under the direction of the County Clerk of Marion County, and the Oregon Secretary of State, the election shall be conducted by mail pursuant to applicable state law. The elections officer for Marion County is hereby directed to proceed with the election by placing the measure on the ballot and taking such other actions to carry out the intent of this resolution.
3. The City authorizes its City Manager ("Authorized Representative"), or a designee of the Authorized Representative, to act on behalf of the City and to take such further action as is necessary to carry out the intent and purposes herein in compliance with applicable law.
4. The following is approved as the ballot title:

**Caption:** Five Year Local Option Tax for Parks and Pool Operations

**Question:** Shall City of Stayton impose \$0.985 per \$1,000 of assessed value for recreational operations for five years beginning July 2026? This measure may cause property taxes to increase more than three percent.

**Summary:** The City of Stayton is seeking a five-year local option tax of \$0.985 per \$1,000 of assessed value, beginning fiscal year 2026-2027, to continue funding support of city parks and the Stayton Family Memorial Pool.

The proposed tax would replace the five-year local option tax of \$0.50 per \$1,000 of assessed

value which passed in 2021, and ends June 30, 2026.

If adopted, the levy will enable maintaining current levels of service and operations for the City’s eleven parks and natural areas as well as the City’s public pool. The levy will also help fund upcoming planned park and pool improvements.

Without funding from this levy, the City will face immediate financial decisions that would likely include closing the pool; reducing upkeep of city parks; canceling planned park system improvements; and potential park closures. With the funding provided by this proposed levy, the City plans to invest in its parks and the pool to continue providing a wide variety of recreational opportunities to City residents.

The proposed rate will raise approximately \$795,628 in 2026-27, \$840,500 in 2027-28, \$893,967 in 2028-29, \$938,141 in 2029-30, and \$1,004,462 in 2030-31 for a total of \$4,472,698.

5. The City Elections Officer is directed to publish in the next available edition of The Statesman Journal, or in another newspaper of general circulation within the City, a notice of receipt of the ballot title including notice that an elector may file a petition for review of the ballot title not later than the seventh business day after the title is filed with the City Elections Officer.
6. The City Elections Officer is directed to deliver the appropriate notice and the ballot title to the Marion County Elections Office after the ballot title appeal timeline has run and by March 19, 2026.
7. The Authorized Representative shall file, prior to applicable filing deadlines, an impartial explanatory statement for the County voter’s pamphlet. The explanatory statement shall comply with applicable state and county requirements.

This Resolution shall take effect immediately upon its adoption by the Stayton City Council.

**ADOPTED BY THE STAYTON CITY COUNCIL THIS 17<sup>TH</sup> DAY OF FEBRUARY 2026.**

Signed: \_\_\_\_\_, 2026

BY: \_\_\_\_\_  
Brian Quigley, Mayor

Signed: \_\_\_\_\_, 2026

ATTEST: \_\_\_\_\_  
Julia Hajduk, City Manager

**EXPLANATORY STATEMENT FOR PRINTING IN THE  
MARION COUNTY VOTER PAMPHLET**

Election Date: May 19, 2026

The Stayton City Council referred this local option tax measure to the City's voters. If approved by the voters, this measure creates a five-year local option tax of \$0.985 per \$1,000 of assessed value starting July 1, 2026 to fund continued operations of the City's parks and the Stayton Family Memorial Pool. This proposed tax would replace the current five-year local option tax approved in 2021, of \$0.50 per \$1,000 of assessed value which expires June 30, 2026.

Historically, the City funded its parks and the pool through levies that also supported other services such as the library. However, at the May 2021 election, the City introduced separate levies, one levy dedicated to library operations and a second levy dedicated to operations for the City's parks and pool.

The City currently maintains and operates 138 acres of land for developed parks and natural areas. Operation of these assets includes the staff time, equipment, and materials for keeping the properties mowed, clean, and healthy. With the increase in personnel costs, along with the increase in equipment and materials costs and aging equipment and facilities, the current levy rate would not fund the full extent of operational needs for the City's parks. With the proposed levy, the City will meet operational needs and hopes to expand open spaces available to City residents by developing new park facilities. Without the proposed levy, rather than expanding services, the City would be faced with the prospects of reducing park services, limiting park maintenance, and cutting back on park access.

The Stayton Family Memorial Pool operates approximately 60 hours per week and provides programming for both youth and adults. Maintaining the pool not only consists of the staff and materials for daily operations but also includes staying current on maintenance projects and improvement projects. In late 2024, the City commissioned a pool facility audit that will help guide the City in ensuring the pool stays operational for years to come. The audit identified several projects that would cost up to \$920,000. While the pool does generate revenue through user fees, these fees do not fully fund pool operations. Without funding from the proposed levy, the City Council would be faced with making significant programming and operations cuts which would likely include closure of the pool.

The City's recreational services are guided by a citizen-volunteer Parks and Recreation Board, which recommends priorities for services and spending of levy revenue. This Board helps oversee operations of the City's parks and provides input on planning recreational programs throughout the City.

The proposed tax rate of \$0.985 per \$1,000 of assessed value would result in an estimated annual payment from property owners of \$248.22, based on the current average assessed home value in Stayton of \$252,000. It is important to note that the assessed value is not the same as the market value of a home.

Total Words 476 (NOTE: This statement must not exceed 500 words.)

Authorized Signature \_\_\_\_\_ Title City Manager

Printed Name Julia Hajduk

Local Government Unit City of Stayton



**CITY OF STAYTON**  
**M E M O R A N D U M**

**TO:** Mayor Brian Quigley and the Stayton City Council  
**FROM:** Julia Hajduk, City Manager  
**DATE:** February 17, 2026  
**SUBJECT:** Summary of Park and Pool Survey Result

**OVERVIEW**

In an effort to get public input on the potential next Parks and Pool levy, the City put out a survey. The survey was targeted to Stayton residents; therefore, publicity was not done through social media. Information was shared to stakeholders, the Parks Board, and through the utility bills. The survey was constructed to provide question prompts based on the response to the prior question. For example, if someone indicated they were not a resident, they would not get asked resident specific questions.

The results as of February 6, 2026 are attached as Attachment 1. The survey received 158 total responses, with 78.5% identifying as Stayton residents. Responses skew heavily toward property owners (approximately 93% of respondents to the ownership question), with renters underrepresented. It is important to note that the November 2025 levy failed 57% to 43%, with approximately 30% voter turnout. The survey results, by contrast, show majority support among respondents for the prior levy and for the identified funding level.

This indicates the survey sample is likely skewed toward individuals who are more engaged in parks and pool issues and/or more supportive of City services. As with most voluntary surveys, responses reflect the views of those motivated to participate and may not represent the broader electorate.

Accordingly, while the survey provides valuable insight into service priorities, messaging gaps, and cost sensitivities, it should not be interpreted as a predictor of election outcomes without broader community engagement.

**KEY FINDINGS**

The following key findings may help shape messages and information gaps.

**Community Use & Value**

- 80% of resident respondents report using Stayton parks
- 34% of residents report using the Stayton Memorial Pool

Even among non-users, many expressed support for maintaining these services as core community amenities that support youth, seniors, and overall livability.

### **Understanding of Property Values**

When asked about assessed vs. market value:

- 31.5% believe their assessed value is about the same as market value.
- 30.6% believe it is about half of market value.
- 31.5% indicated they "have no idea."

This indicates continued confusion around assessed value and tax impact calculations.

### **Voting Behavior**

85.6% of respondents indicated they voted in the 2025 election. Of those who responded regarding the Recreation Levy vote:

- 62.4% voted yes
- 37.6% voted no

Open-ended responses from "yes" voters consistently emphasized:

- Maintaining quality of life
- Youth and senior health benefits
- Community pride and livability
- Reopening trails and park access
- Long-term stewardship of existing assets

### **Insight from those who voted No**

Reasons for Voting "No"

- 53% cited taxes being too high
- 11% indicated they did not understand the need for the increase
- 4% said they do not use parks or the pool
- 31% selected "other," with themes including:
  - Increase was more than double prior levy
  - Concern about accuracy of assessed value examples
  - Desire for greater renter contribution
  - Belief the pool should be more self-supporting
  - Perception that ROI was not clearly articulated

### **Closure Messaging Impact for those who previously voted No**

When asked whether they would vote yes, knowing failure would result in a permanent pool closure and likely park amenity closures:

- 45.5% said yes
- 54.5% said no

Closure messaging alone does not significantly shift opposition rooted in cost concerns.

### **Sensitivity to Fee Increases**

Among resident pool users, 75.6% would not reduce usage with a 10% fee increase. This suggests moderate capacity for incremental fee adjustments without major participation loss; however, it

should be acknowledged that the respondents to this question were pool users and can be assumed to be supporters of the pool in general.

### **Support for Identified Funding Level**

When asked about the identified funding need of \$1.10 per \$1,000 AV (\$0.60 parks/\$0.50 pool):

- 54.6% expressed support
- 45.4% opposed

### **Alternative Funding Model (Utility Fee)**

When asked about replacing the levy with a flat \$31/month utility fee applied to all residential units:

- 40.4% support
- 59.6% oppose

While not majority-supported, equity concerns regarding renter participation remain present in open-ended responses.

### **Service Priorities if Funding Is Limited**

Pool Priorities (Top Ranked)

- Open swim (26%)
- Cleanliness of facility (25%)
- Swim team (15%)
- Water aerobics (15%)
- Lap swim (11%)
- Water slide (7%)

### **Park Priorities (Top Ranked Categories)**

Highest priorities cluster around:

- Play structures (11%)
- Bathroom facilities (11%)
- Well-maintained park areas (11%)
- Garbage service (9.5%)
- Walking paths (9%)
- Tree safety (8%)

Lower priorities include sports courts, tennis courts, frisbee golf, and signage.

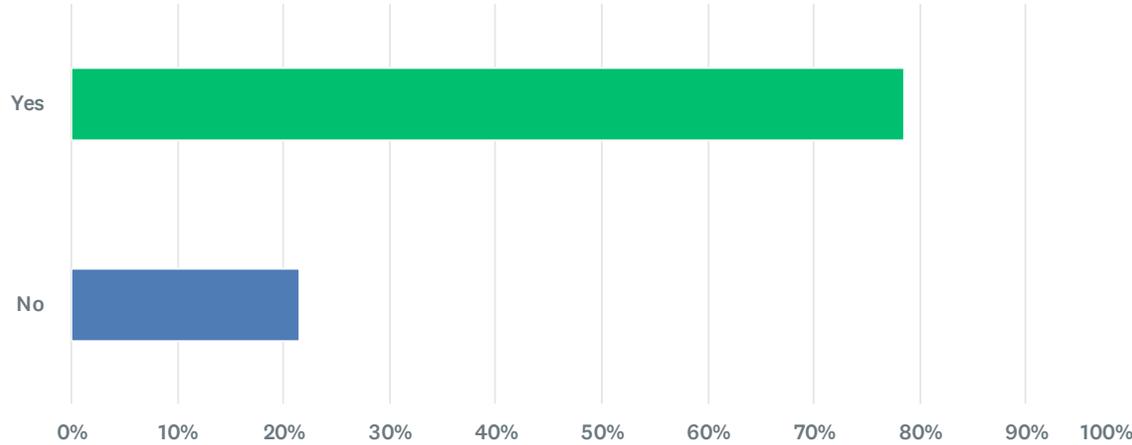
### **Parks Most Protected from Closure**

If closures are necessary, respondents most frequently selected:

- Pioneer Park (24%)
- Community Center Park (18%)
- Riverfront Park (15%)
- Santiam Park (14%)

# Q1 Are you a Stayton resident? (A resident is someone who lives within Stayton city limits and can vote on Stayton measures and City Council.)

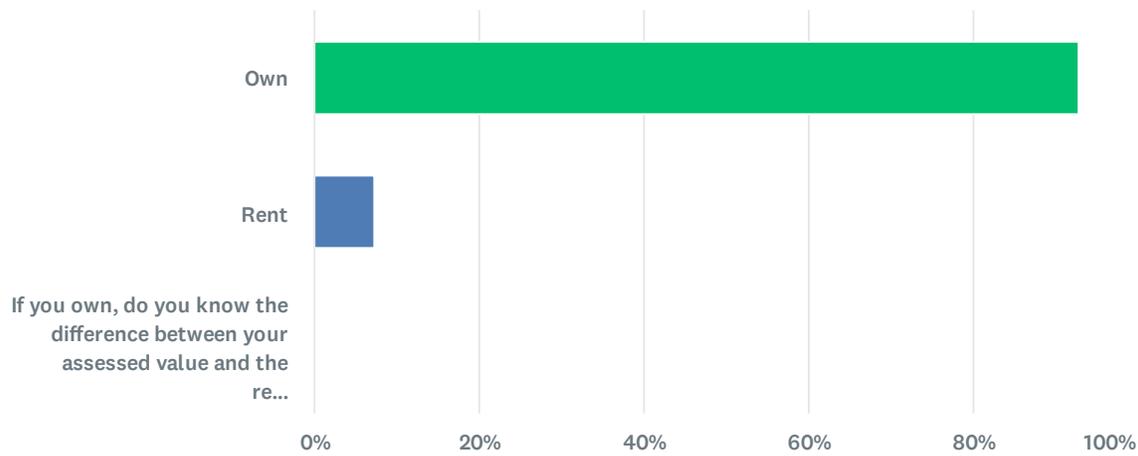
Answered: 158 Skipped: 1



Answer Choices	Percentage	Responses
<span style="color: green;">●</span> Yes	78.48%	124
<span style="color: blue;">●</span> No	21.52%	34
<b>Total</b>		<b>158</b>

## Q2 Do you own a property or rent property in the Stayton City limits?

Answered: 124 Skipped: 35

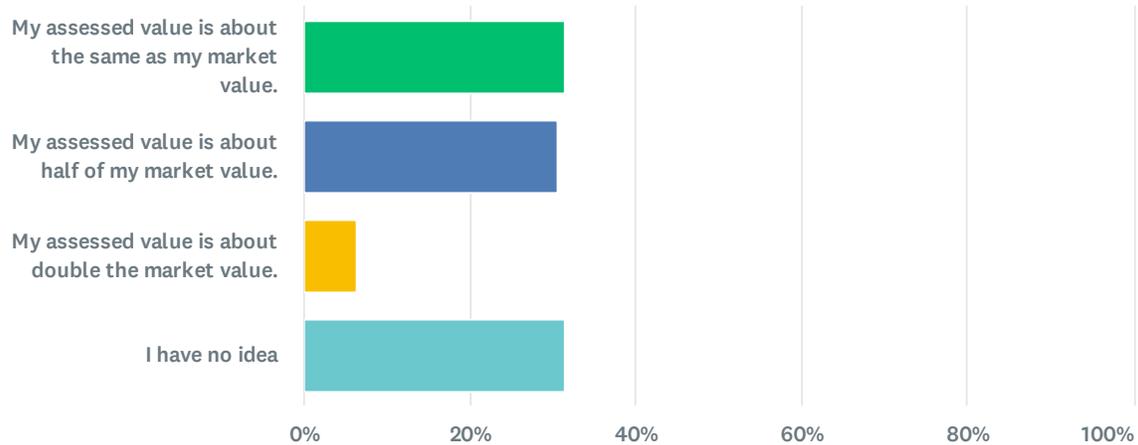


Answer Choices	Percentage	Responses
<span style="color: green;">●</span> Own	92.74%	115
<span style="color: blue;">●</span> Rent	7.26%	9
<span style="color: orange;">●</span> If you own, do you know the difference between your assessed value and the real market value of your property? <a href="#">Show responses</a>	0%	0
<b>Total</b>		<b>124</b>

#	IF YOU OWN, DO YOU KNOW THE DIFFERENCE BETWEEN YOUR ASSESSED VALUE AND THE REAL MARKET VALUE OF YOUR PROPERTY?	DATE
	There are no responses.	

### Q3 Which of the following do you think is most accurate (concerning your property's assessed value vs market value):

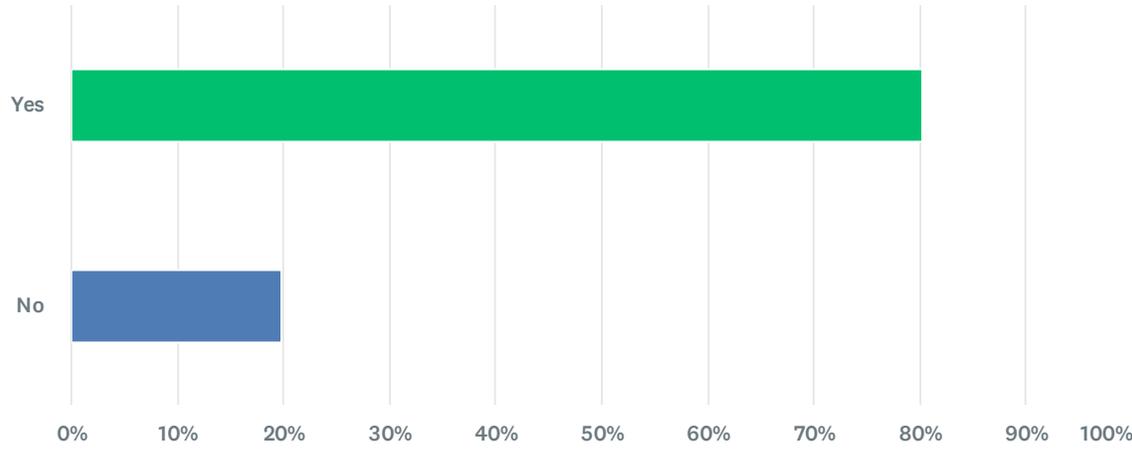
Answered: 111 Skipped: 48



Answer Choices	Percentage	Responses
● My assessed value is about the same as my market value.	31.53%	35
● My assessed value is about half of my market value.	30.63%	34
● My assessed value is about double the market value.	6.31%	7
● I have no idea	31.53%	35
<b>Total</b>		<b>111</b>

### Q4 Do you use the Stayton Parks?

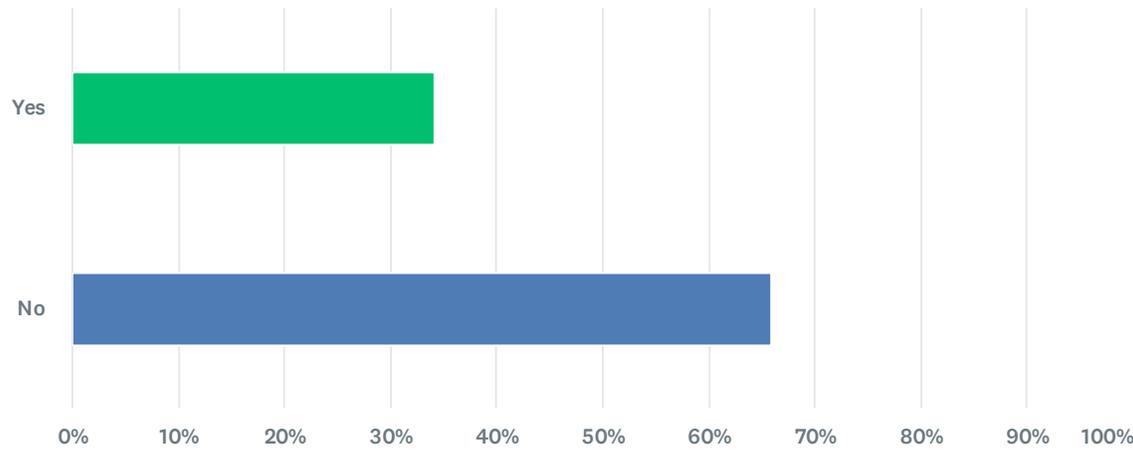
Answered: 121 Skipped: 38



Answer Choices	Percentage	Responses
● Yes	80.17%	97
● No	19.83%	24
<b>Total</b>		<b>121</b>

## Q5 Do you use the Stayton Memorial Pool?

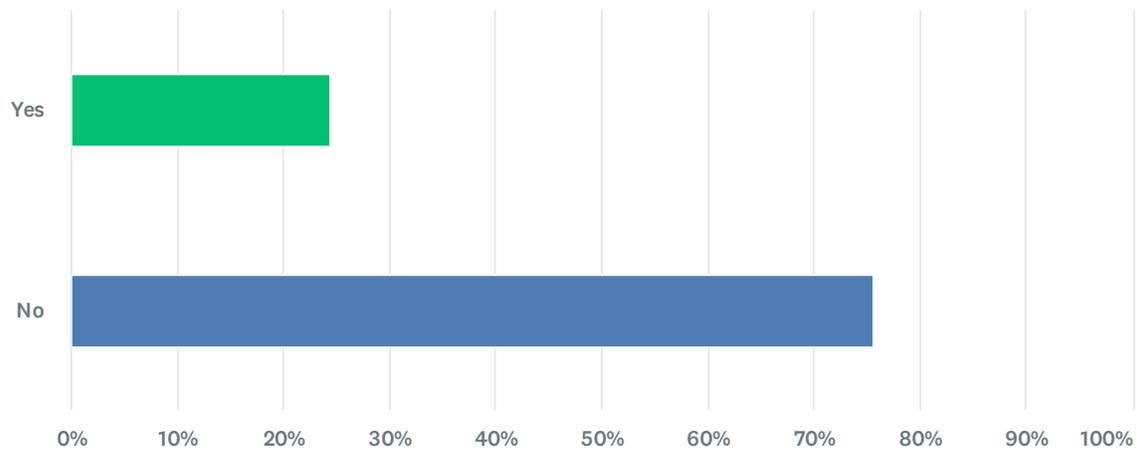
Answered: 120 Skipped: 39



Answer Choices	Percentage	Responses
<span style="color: green;">●</span> Yes	34.17%	41
<span style="color: blue;">●</span> No	65.83%	79
<b>Total</b>		<b>120</b>

**Q6 Would you decrease your usage if the rates were increased and additional 10%? (current drop-in rate, for example, is \$6.50 and would go to \$7.15 for adults or monthly adult membership going from \$55.25 to \$60.75)**

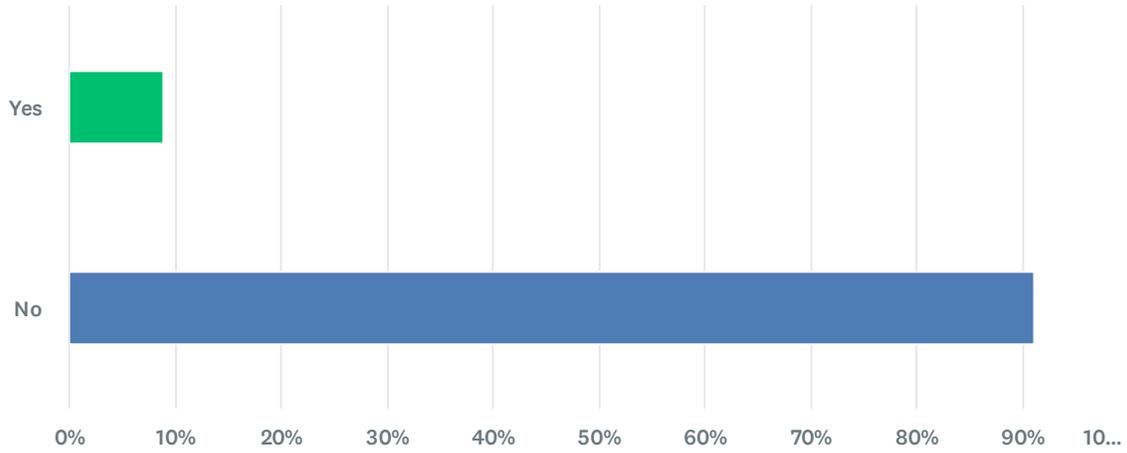
Answered: 41 Skipped: 118



Answer Choices	Percentage	Responses
● Yes	24.39%	10
● No	75.61%	31
<b>Total</b>		<b>41</b>

## Q7 Do you own property or a business in Stayton?

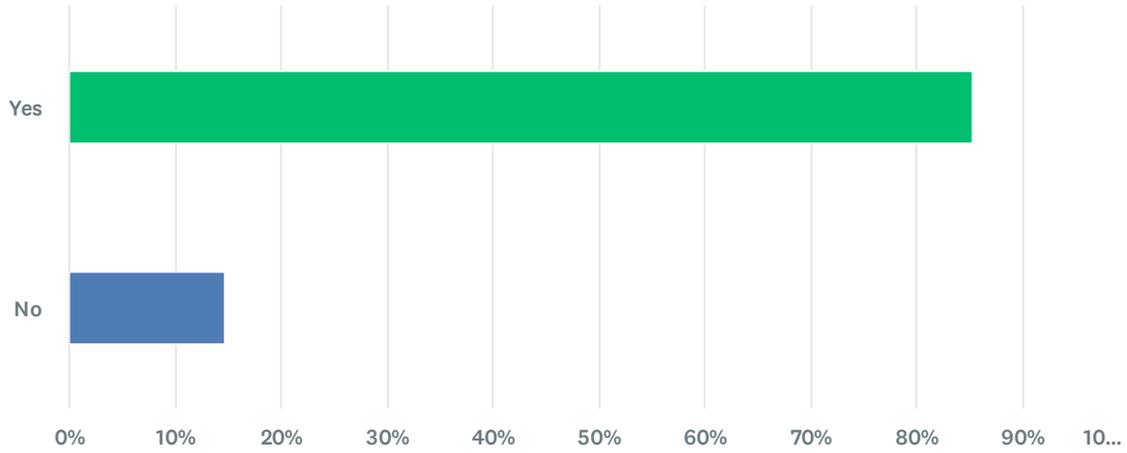
Answered: 34 Skipped: 125



Answer Choices	Percentage	Responses
<input type="radio"/> Yes	8.82%	3
<input type="radio"/> No	91.18%	31
<b>Total</b>		<b>34</b>

### Q8 Do you use Stayton Parks?

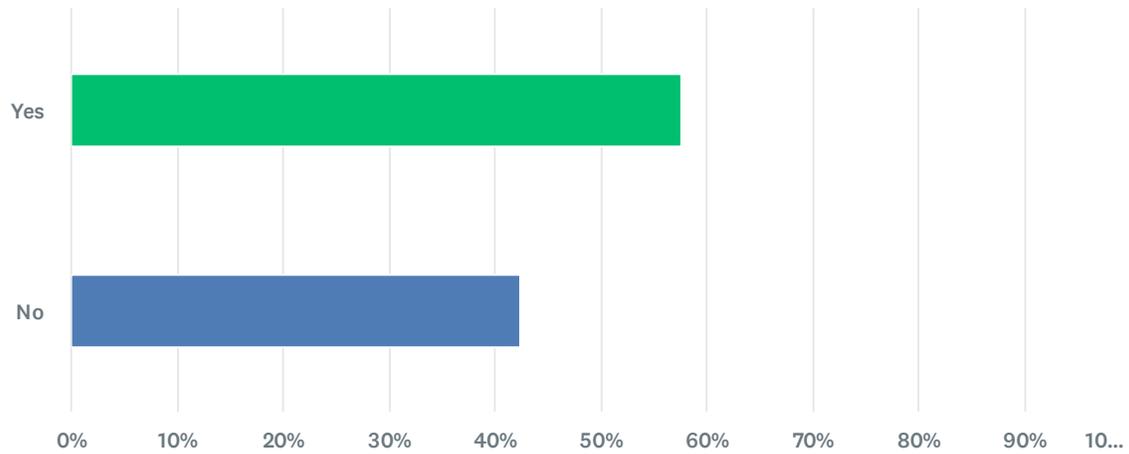
Answered: 34 Skipped: 125



Answer Choices	Percentage	Responses
<span style="color: green;">●</span> Yes	85.29%	29
<span style="color: blue;">●</span> No	14.71%	5
<b>Total</b>		<b>34</b>

### Q9 Do you use the Stayton Memorial Pool?

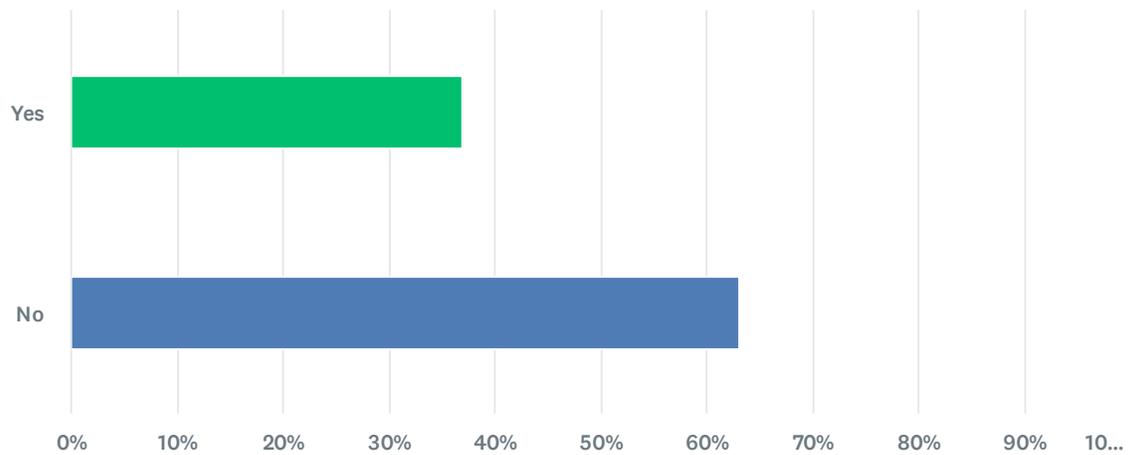
Answered: 33 Skipped: 126



Answer Choices	Percentage	Responses
<span style="color: green;">●</span> Yes	57.58%	19
<span style="color: blue;">●</span> No	42.42%	14
<b>Total</b>		<b>33</b>

**Q10 Would you decrease your usage if the rates were increased and additional 10%? (current non-resident drop-in rate, for example, is \$9.00 and would go to \$9.90 for adults or monthly adult membership going from \$77.25 to \$84.95)**

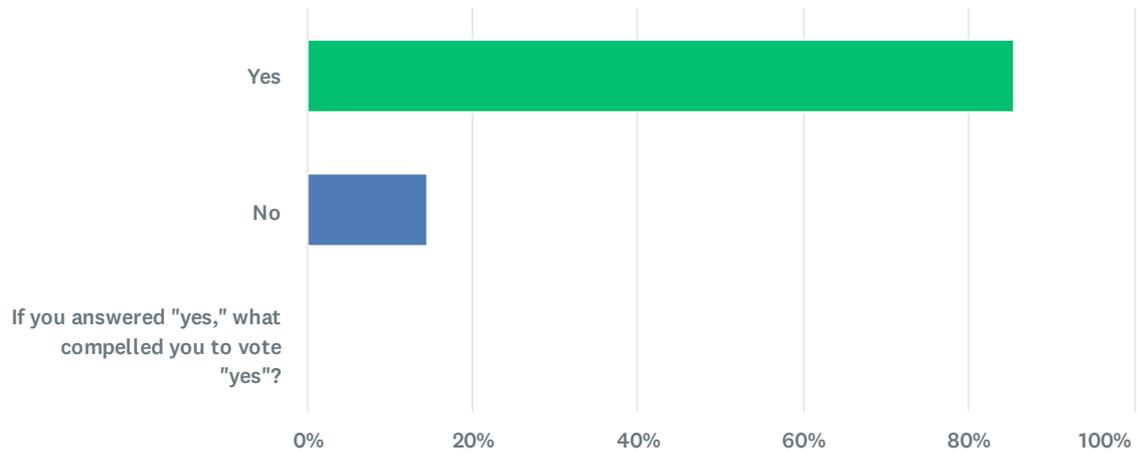
Answered: 19 Skipped: 140



Answer Choices	Percentage	Responses
<span style="color: green;">●</span> Yes	36.84%	7
<span style="color: blue;">●</span> No	63.16%	12
<b>Total</b>		<b>19</b>

# Q11 Did you vote on the Stayton Tax Levy in the 2025 election?

Answered: 118 Skipped: 41

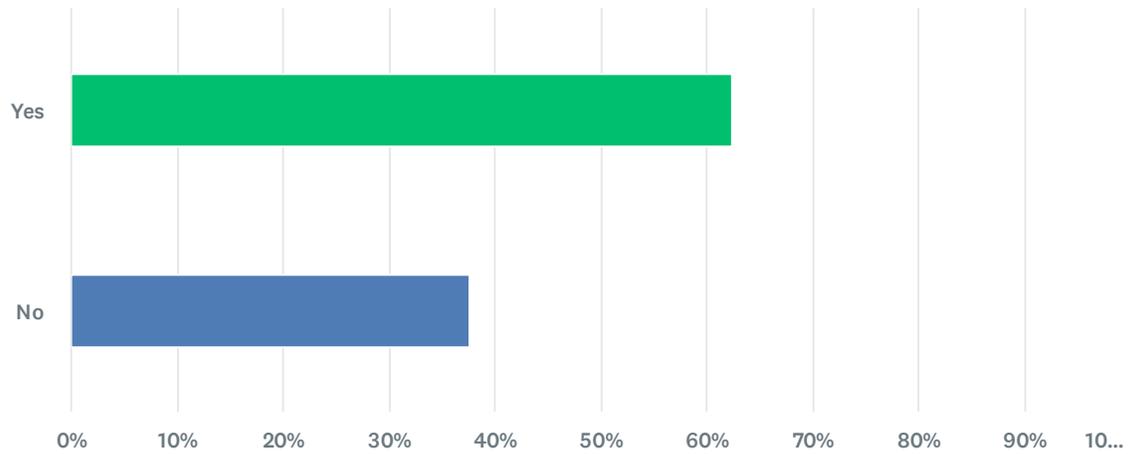


Answer Choices	Percentage	Responses
<span style="color: green;">●</span> Yes	85.59%	101
<span style="color: blue;">●</span> No	14.41%	17
<span style="color: yellow;">●</span> If you answered "yes," what compelled you to vote "yes"? <a href="#">Show responses</a>	0%	0
<b>Total</b>		<b>118</b>

#	IF YOU ANSWERED "YES," WHAT COMPELLED YOU TO VOTE "YES"?	DATE
	There are no responses.	

### Q12 Did you vote yes or no on Stayton's Recreation Levy?

Answered: 93 Skipped: 66



Answer Choices	Percentage	Responses
<span style="color: green;">●</span> Yes	62.37%	58
<span style="color: blue;">●</span> No	37.63%	35
<b>Total</b>		<b>93</b>

## Q13 What compelled you to vote "yes" in the November 2025 election?

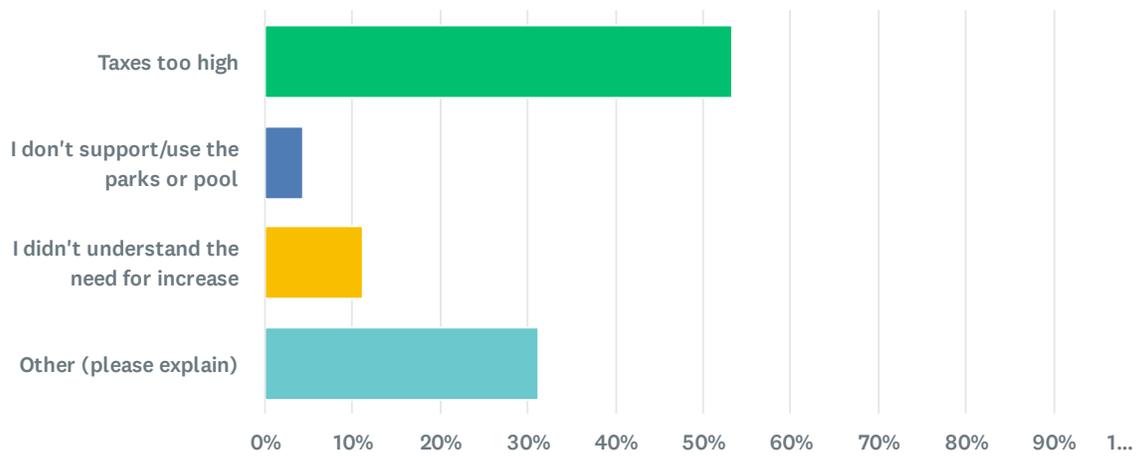
Answered: 54 Skipped: 105

#	RESPONSES	DATE
1	I love how our small town of Stayton has a pool, parks, a Police department and fire department.	2/5/2026 8:00 PM
2	I would like Wilderness Park reopened and our parks improved.	2/5/2026 8:56 AM
3	Wanted the trails in Pioneer Park reopened. Liked to walk there.	2/3/2026 3:35 PM
4	I don't want our parks and pools to go away. I'd like to see our town grow rather than decline!	2/2/2026 8:21 PM
5	I want to support our wonderful community and the parks and pool are important services to our citizens	2/2/2026 6:10 PM
6	Regular park user	2/2/2026 5:12 PM
7	Seemed the sane thing to do	2/2/2026 3:50 PM
8	My thoughts about a good city	2/2/2026 1:15 PM
9	Our community needs the pool and parks - waiting so long for the pool - I haved in Stayton all my life and remember how long it took to get the pool.	2/2/2026 12:14 PM
10	I think it important to support parks, swimming pool, and library to maintain the quality of life in our city.	2/1/2026 3:02 PM
11	Support for the library	2/1/2026 1:13 PM
12	The city needs parks n the pool for family's in the city.	2/1/2026 10:46 AM
13	I use the pool and library extensively	1/29/2026 11:24 AM
14	Stayton needs more green space and trails	1/28/2026 12:01 PM
15	Our parks and pool play such a pivotal role in our community - particularly with our youth.	1/26/2026 9:31 PM
16	Read about it and could see the need for the funding	1/26/2026 1:44 PM
17	Opening area behind Pioneer park	1/24/2026 6:52 AM
18	I love the pool and parks. I participate in the pool exercise program.	1/23/2026 12:49 PM
19	I understand the need for sustained funding	1/23/2026 7:00 AM
20	Many families use the facilities and I feel they play an important role in their lives and should remain open and operating.	1/19/2026 2:57 PM
21	We need the pool and parks.	1/19/2026 8:46 AM
22	Amenities such as parks and the pool make the community more livable. The town won't grow and prosper if there are no amenities for families.	1/18/2026 2:05 PM
23	To keep up your town you need to keep up your facilities	1/17/2026 9:15 AM
24	Recognizing that it costs each of us to live in community	1/17/2026 8:40 AM
25	Support of pool & parks	1/17/2026 8:38 AM
26	We need the pool and the parks in the this community.	1/17/2026 7:28 AM
27	We enjoy the clean city parks and pool. Also, we were looking forward to the reopening of the currently close portion of the river park	1/17/2026 7:12 AM
28	I wanted parks to stay open and to get more, better access, etc	1/16/2026 9:50 PM

29	Want the park behind pioneer park opened back up	1/16/2026 8:18 PM
30	Support for library and pool	1/16/2026 7:04 PM
31	Livability of Stayton	1/16/2026 5:50 PM
32	Access to the pool is important to me	1/16/2026 5:01 PM
33	The pool is vital to our community and I use the pool on a regular basis.	1/16/2026 4:35 PM
34	The pool is needed for the community	1/16/2026 3:46 PM
35	Worthy cause	1/16/2026 3:36 PM
36	We need to maintain what we have	1/16/2026 2:48 PM
37	Youth from our community rely on the pool for healthy, safe, supervised activity. Seniors and those with health concerns rely on the pool for maintaing health and mobility in a fun social setting. It needs to be close for both of these groups. They are also the groups most affected by price changes. Keeping it affordable is an nvest in the health of our community. We may mot use these resources right now, during this season of life, but we can...and we should want that available for all. We are only as strong as our commitments to each other.	1/16/2026 2:11 PM
38	I support the parks and the pool and know the impact to the community if they lose funding.	1/16/2026 2:06 PM
39	Parks services as well as recreational ones should be for everyone and funded by everyone.	1/16/2026 1:18 PM
40	They are well kept and there's a park for almost evey personal interest. I prefer Riverfront Park and also the Northslope Park. If new parks aren't developed as Stayton grows overcrowding and conflicts with users will ensue.	1/16/2026 12:34 PM
41	I use the parks daily for my dog and I believe the pool is valuable to the community.	1/16/2026 11:59 AM
42	I support public services, especially the fun ones.	1/16/2026 11:47 AM
43	I use and value the facilities the City of Stayton offers.	1/16/2026 11:42 AM
44	To keep the pool open for manta rays and high school swim teams.	1/16/2026 11:36 AM
45	It's good for the community.	1/16/2026 11:34 AM
46	I keep hoping that they might accidentally schedule the pool hours to something convenient for someone working 8-5 Mon-Fri. Or put a park in the southwest corner of Stayton.	1/16/2026 11:34 AM
47	I think Parks, Pools, Libraries, etc are important things for a city to have available for its residents.	1/14/2026 9:23 PM
48	Parks and pool are important to me.	1/14/2026 6:05 PM
49	I was concerned about the increase but voted yes anyway	1/14/2026 1:44 PM
50	I think it's important to keep the pool and parks open. If the city continues to describe the next tax levy like the first one, i will vote no.	1/14/2026 9:19 AM
51	While I don't use the parks or the pool, I know people that do. It's nice to have both pool and parks in our city	1/14/2026 4:18 AM
52	Support my community	1/13/2026 8:41 PM
53	Keep parks and pool viable	1/13/2026 7:48 PM
54	I want my tax money to help my local facilities	1/13/2026 5:41 PM

## Q14 What were your reasons for voting 'no'? (Select all that apply)

Answered: 35 Skipped: 124



Answer Choices	Percentage	Responses
<span style="color: green;">●</span> Taxes too high	53.33%	24
<span style="color: blue;">●</span> I don't support/use the parks or pool	4.44%	2
<span style="color: orange;">●</span> I didn't understand the need for increase	11.11%	5
<span style="color: teal;">●</span> Other (please explain) <a href="#">Show responses</a>	31.11%	14
<b>Total</b>		<b>45</b>

#	OTHER (PLEASE EXPLAIN)	DATE
1	Splitting Library levy off Pool and Park levy.	2/3/2026 2:23 PM
2	I believe that the average assessed value figure stated in the voter info flyer was grossly inaccurate. It said that the average assessed value of Stayton homes was about \$214,000 (I don't remember the exact figure). However, I think that figure is understated by at least \$100,000 and probably a lot more. When I drive around Stayton I am hard pressed to find any housing that would be appraised under \$300,000.	2/3/2026 4:52 AM
3	I don't think taxes are necessarily too high, but this specific tax was	2/1/2026 8:57 PM
4	ASKING FOR MORE THAN TWICE AS MUCH AS PREVIOUS IS TOO MUCH	1/29/2026 4:24 PM
5	I thought the increase in pool/parks levy was too much. Double what it is now. Would have voted yes if it was no more than an additional quarter amount.	1/22/2026 8:23 PM
6	Increase was too high- more than double the previous amount	1/19/2026 5:34 PM
7	User fees need to increase needs to become much closer to self sustainable	1/19/2026 9:31 AM

8	Too large of an increase when pioneer park trails are no longer available. How can another department close off the park access to the water ? No longer will I visit the park or show visitors	1/18/2026 3:40 PM
9	ROI wasn't clearly articulated.	1/18/2026 12:06 PM
10	Would like to see the pool support itself more.	1/16/2026 5:57 PM
11	There are a lot of new apartment buildings in Stayton meaning more Stayton renter residents. I do not feel that homeowners should be the only ones taxed to support this levy. We have many renters who are allowed the same access to the pool and parks. Renters should somehow contribute via rental fees or some othre fees that go to the city to maintain the pool and parks. I was not going to vote "yes" to pay MORE THAN DOUBLE tax on our assessed home value! Please highly consider this issue. If renters already contribute an equitable amount to the city that I am not aware of, then my feedback may not be feasible. Thank you. I see with upcoming question 10 that it asked if I would vote "YES" knowing that the pool and some park(s)/facilities would close if I vote "NO." Again, please consider my feedback and make renters accountable to pay as well and then I would consider voting "yes" on the levy. Thank you again.	1/16/2026 4:24 PM
12	The increase was too high in this tight economy	1/16/2026 1:15 PM
13	Waste of funds	1/14/2026 7:47 AM
14	Too many taxes in Stayton with the transportation fee on water bills; the Stayton gas tax (on top of the state of Oregon & on top of the Federal)	1/13/2026 5:05 PM

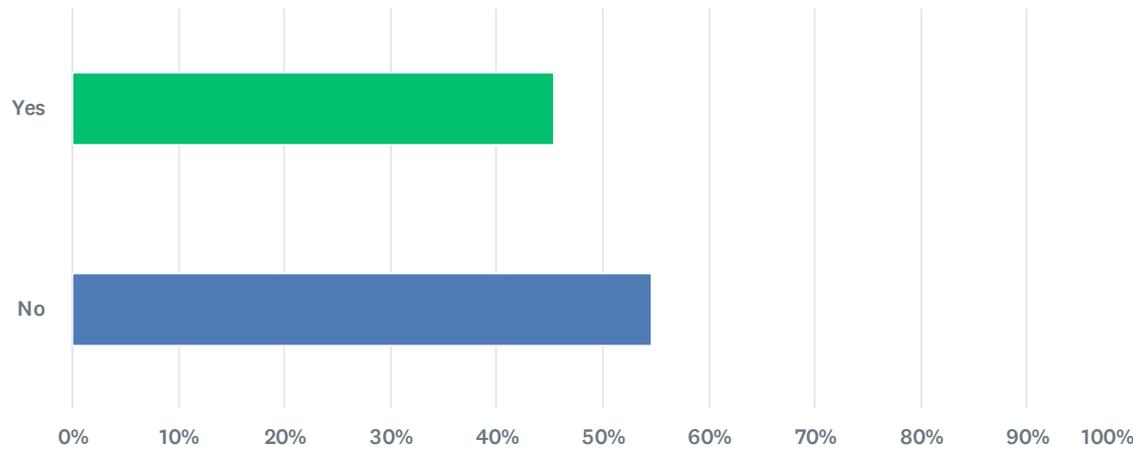
## Q15 Why didn't you vote?

Answered: 10 Skipped: 149

#	RESPONSES	DATE
1	Forgot to turn it in	2/2/2026 5:36 PM
2	I turned in my ballot too late	2/2/2026 3:11 PM
3	I forgot to turn in my ballot	2/2/2026 3:07 PM
4	Missed the deadline	2/1/2026 7:13 AM
5	Just moved to area	1/28/2026 10:22 AM
6	Im 11	1/27/2026 5:51 PM
7	I didnt vote	1/26/2026 1:24 PM
8	Didn't live here then	1/20/2026 11:19 AM
9	was living in Salem. not a resident of stayton yet	1/16/2026 8:33 PM
10	Until the City makes it clear what the cost will be Does the levy replace one ~ if so what was the cost per assessed value. What will the new assessment be. Once that's done I can determine if it's worth the extra money.	1/16/2026 11:56 AM

Q16 If you understood that failure to pass a new levy will result in the permanent closure of the pool and the likely closure of parks and/or park amenities such as bathrooms and play structures, would you vote 'yes'?

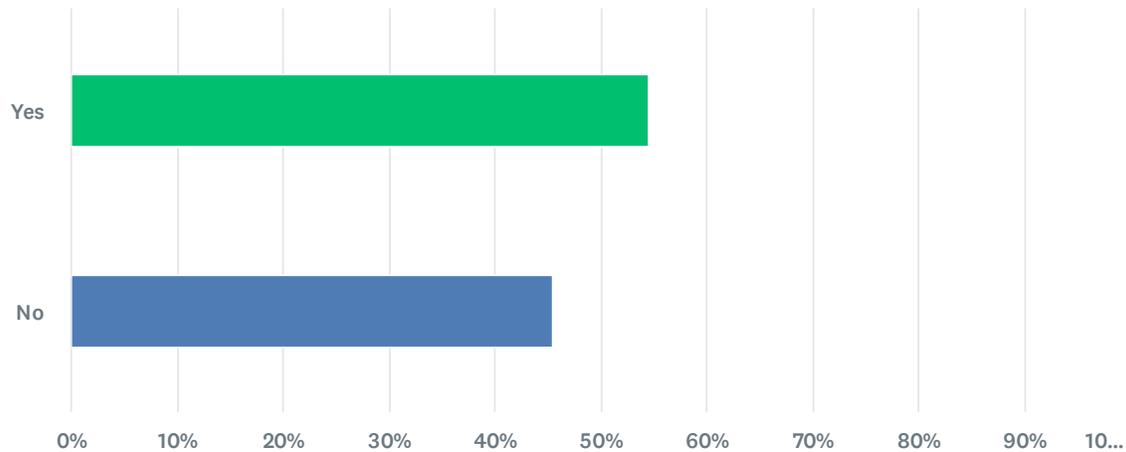
Answered: 44 Skipped: 115



Answer Choices	Percentage	Responses
<span style="color: green;">●</span> Yes	45.45%	20
<span style="color: blue;">●</span> No	54.55%	24
<b>Total</b>		<b>44</b>

Q17 \$.60/\$1000 AV for parks and \$.50 for the pool (\$1.10 in total) has been identified as the funds needed to maintain existing levels of services.  
Do you support this?

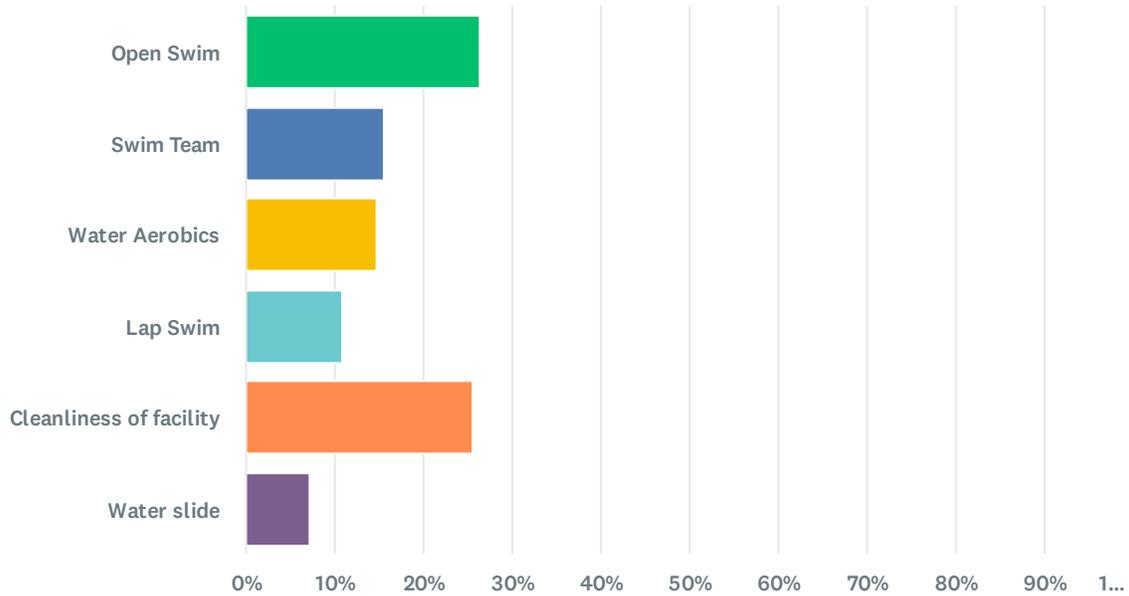
Answered: 22 Skipped: 137



Answer Choices	Percentage	Responses
<span style="color: green;">●</span> Yes	54.55%	12
<span style="color: blue;">●</span> No	45.45%	10
<b>Total</b>		<b>22</b>

### Q18 What pool amenities are your top priorities if funding is not available and cuts must be made?

Answered: 97 Skipped: 62



Answer Choices	Percentage	Responses
● Open Swim	26.29%	66
● Swim Team	15.54%	39
● Water Aerobics	14.74%	37
● Lap Swim	10.76%	27
● Cleanliness of facility	25.50%	64
● Water slide	7.17%	18
<b>Total</b>		<b>251</b>

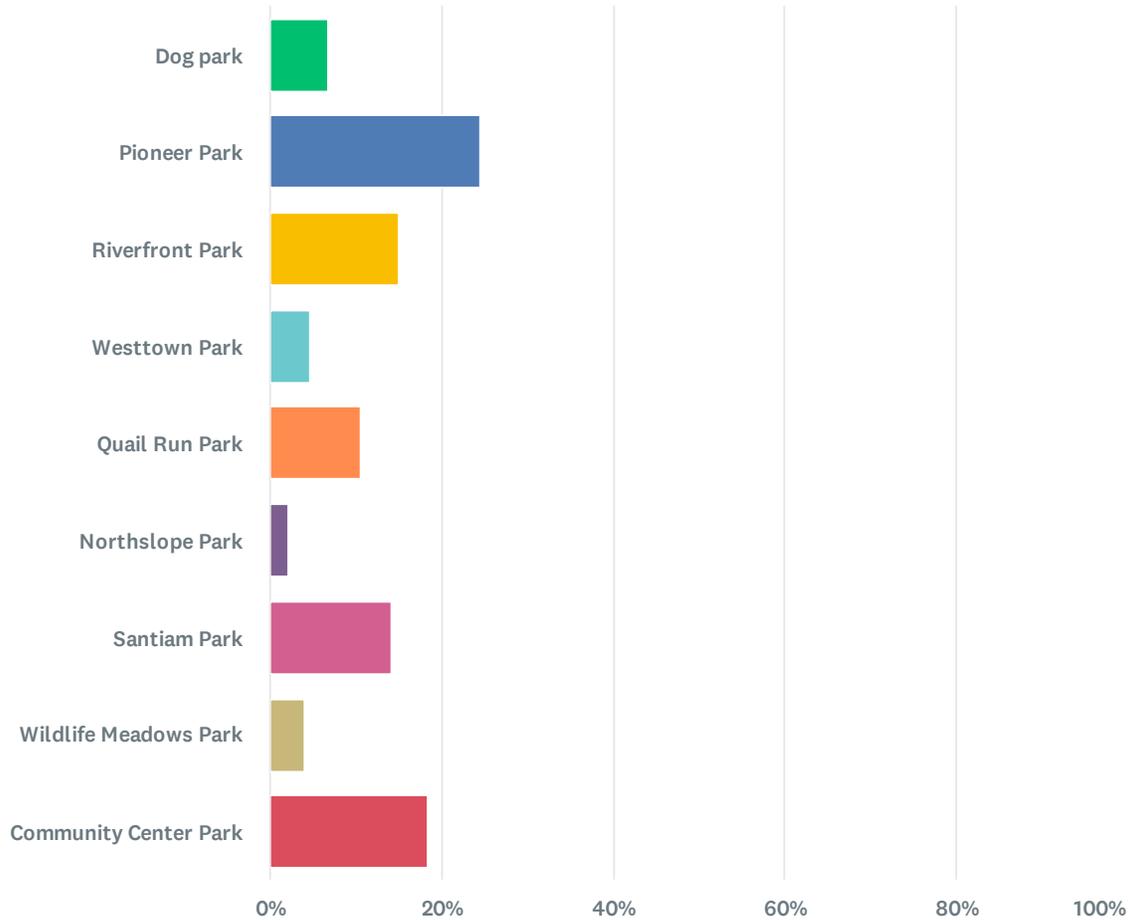
## Q19 What parks amenities are your top priorities if funding is not available and cuts must be made?

Answered: 108 Skipped: 51

Answer Choices	Percentage	Responses
● Play structures for all ages (safe, inspected, clean and maintained, graffiti and damage addressed promptly)	11.31%	77
● Swings (safe, inspected, clean and maintained, graffiti and damage addressed promptly)	7.49%	51
● Grass areas for running and playing	7.34%	50
● Well maintained park areas (mowed, trimmed, weed control, etc)	11.16%	76
● Convenient and maintained garbage	9.54%	65
● Picnic shelters	4.55%	31
● Picnic tables	5.29%	36
● Sports courts	2.79%	19
● Tennis court	2.20%	15
● Frisbee golf course	2.06%	14
● Bathroom facilities (open, cleaned and maintained)	11.31%	77
● Maintained walking paths	8.96%	61
● Maintained and safe trees	8.37%	57
● Maintained and safe vegetation	5.87%	40
● Park signage	1.76%	12
<b>Total</b>		<b>681</b>

### Q20 If a park or parks have to close due to lack of funding, which parks should NOT close? (select up to five)

Answered: 109 Skipped: 50



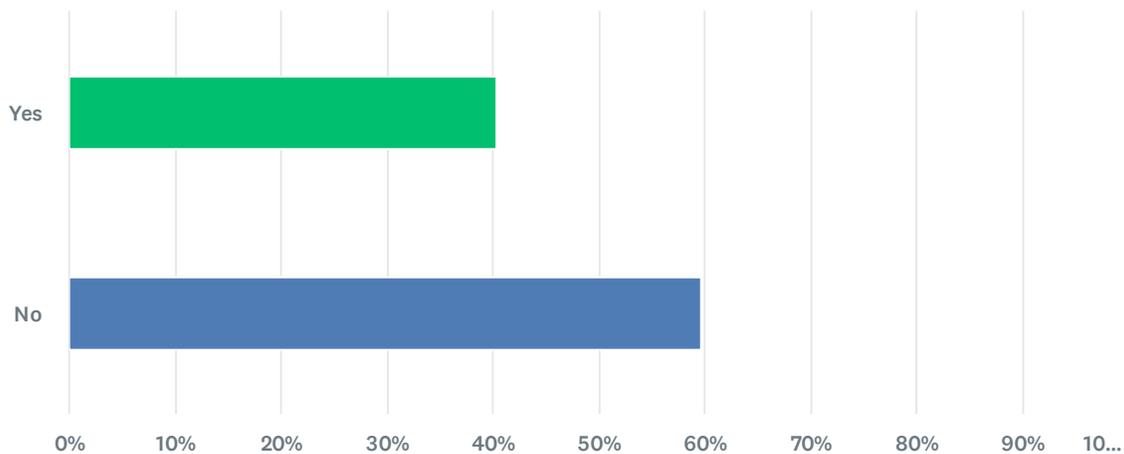
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Answer Choices	Percentage	Responses
<span style="color: green;">●</span> Dog park	6.78%	25
<span style="color: blue;">●</span> Pioneer Park	24.39%	90
<span style="color: orange;">●</span> Riverfront Park	14.91%	55
<span style="color: teal;">●</span> Westtown Park	4.61%	17
<b>Total</b>		<b>369</b>

Answer Choices	Percentage	Responses
 Quail Run Park	10.57%	39
 Northslope Park	2.17%	8
 Santiam Park	14.09%	52
 Wildlife Meadows Park	4.07%	15
 Community Center Park	18.43%	68
<b>Total</b>		<b>369</b>

**Q21** Currently, the City relies on the Parks and Recreation Levy—a property tax based on the assessed value of property—to help fund the ongoing operations and maintenance of the parks and the pool. Because this levy is based on property ownership and assessed value, the cost varies among residents. An alternative funding approach would be a flat monthly fee assessed through the utility bill. This fee would apply to all residential units, regardless of property ownership or assessed value. We estimate that a monthly fee of approximately \$31 per residential unit (in addition to the existing utility bill) would generate roughly the same level of funding as the levy. Would you support a monthly fee for all residential units in place of a Parks and Recreation property tax levy?

Answered: 104 Skipped: 55



Answer Choices	Percentage	Responses
<span style="color: green;">●</span> Yes	40.38%	42
<span style="color: blue;">●</span> No	59.62%	62
<b>Total</b>		<b>104</b>